

**FORMAT 12**

[See rules 71 and 79]

**(Letter to family member of a deceased/missing Government servant for grant of Family Pension)**

No.....  
Government of India  
Ministry of.....  
Department/Office.....  
Dated the .....

To

.....  
.....

Subject:- Payment of Family Pension in respect of Shri/Smt. ....

Sir/Madam,

I am directed to state that in terms of rule 50 and Rule 51 (in the case of missing **Government servant** only) of the Central Civil Services (Pension) Rules, 2021, a family pension is payable to you in respect of Shri/Smt./Km. .... (Name and Designation) in the Office/Department/Ministry of ..... , who has died/ is reported missing.

2. You are advised that a claim for the grant of Family Pension may be submitted in the enclosed Form 10 along with an undertaking to the Bank in **enclosed** Format 9 and an Indemnity Bond in **enclosed** Format 8 (in the case of missing **Government servant** only).

\*3. In the event of death or ineligibility after re-marriage of the widow/widower, the Family Pension shall be granted to the eligible child or children, dependent parents or disabled siblings, if any, as per the provisions of rule 50 of Central Civil Service (Pension) Rules, 2021.

\*4. In the case of a childless widow, the family pension shall be payable even after re-marriage subject to the conditions mentioned in Rule 50 of the Central Civil Service (Pension) Rules, 2021.

\*Applicable only in the case of death of Government servant

Yours faithfully,

Head of Office

Encl : (1) Format 9  
(2) Form 10  
(3) Format 8 (In case of missing Government servant)